

Hot Jobs

Posted: 6/ /2017

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| TITLE: | TEACHER AND ASSISTANTS |
| LOCATION: | Belle Glade |
| DESCRIPTION: | <ul style="list-style-type: none"> • Attend to children at an education based childcare facility; will oversee the activities of infants through grade school age maintaining a safe and nurturing environment. • Facility has extended hours to accommodate the needs of working parents. • Discounted rate for child whose parent is employed with facility. • Observe and monitor education and play activities. Solve conflicts with sensitivity and effectiveness. • Must have or be able to obtain a 45 hour CDA certification. <p style="margin-left: 40px;"> <input type="text"/> <input type="text"/> Requirements: Background Check, Drug Testing/Screening, Reference Checks, High School Diploma or Equivalent </p> |
| To APPLY: | Call CareerSource Palm Beach County, West Career Center at (561) 829-2040, ext. 2117 or visit the center at 1085 S. Main Street, Belle Glade, FL and ask about JOB ORDER #10479736 |
| SALARY: | Minimum \$8.75 |
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| TITLE: | SECURITY OFFICER |
| LOCATION: | BELLE GLADE |
| DESCRIPTION: | <ul style="list-style-type: none"> • Must possess Class D Security License, D&G preferable. • Current driver's license required. • Good computer skills. • Exceptional customer service skills. • Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules. • Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain security of premises. • Write reports of daily activities and irregularities such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences. • Call police or fire departments in cases of emergency, such as fire or presence of unauthorized persons. • Circulate among visitors, patrons, or employees to preserve order and protect property. • Patrol industrial or commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates. • Escort or drive motor vehicle to transport individuals to specified locations or to provide personal protection. • Warn persons of rule infractions or violations, and apprehend or |

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| | <ul style="list-style-type: none"> evict violators from premises. • Position requires foot patrol. • Requirements: High School Diploma or Equivalent, Drug Testing/Screening, Background Checks, and Motor Vehicle Record Check |
| To APPLY: | Call CareerSource Palm Beach County, West Career Center at (561) 829-2040, ext. 2117 or visit the center at 1085 S. Main Street, Belle Glade, FL and ask about JOB ORDER # 10441773 |
| SALARY: | \$10.00 Minimum |
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| TITLE: | PARALEGAL |
| LOCATION: | Belle Glade |
| DESCRIPTION: | <ul style="list-style-type: none"> • Assist lawyers by investigating facts, preparing legal documents, or researching legal precedent. • Conduct research to support a legal proceeding, to formulate a defense, or to initiate legal action. • Prepare affidavits or other documents, such as legal correspondence, and organize and maintain documents in paper or electronic filing system. • Prepare for trial by performing tasks such as organizing exhibits. • Prepare legal documents, including briefs, pleadings, appeals, wills, contracts, and real estate closing statements. • Meet with clients and other professionals to discuss details of case. • File pleadings with court clerk. • Minimum 24 months experience <p>Requirements: Associate Degree, Drug Testing/Screening and Background Check</p> |
| To APPLY: | Call CareerSource Palm Beach County, West Career Center at (561) 829-2040, ext. 2117 or visit the center at 1085 S. Main Street, Belle Glade, FL and ask about JOB ORDER # 10446123 |
| SALARY: | Minimum \$18.00/hr. |