



**Employment
Full Time**



Office Coordinator

(Seminole Tribe of Florida - Housing Department /Big Cypress Reservation): The incumbent in this position assists the Seminole Tribe of Florida's Housing Department in a variety of administrative and office support services. High School Diploma or equivalent GED is required. A minimum of four (4) years experience coordinating and/or providing administrative support to an office or performing in a similar capacity is required. Familiarity with accounting systems is required. Possession of a valid Florida driver's license is required.

Full Health and Employee Benefits offered!

Submit Resume to: michaeljean@semtribe.com

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Insurance Coordinator

(Seminole Tribe of Florida - Housing Department /Big Cypress Reservation): The incumbent in this position is responsible for coordinating housing insurance-related services for the Seminole Tribe of Florida. The individual implements and monitors housing insurance guidelines and provides training and guidance to Tribal Members on housing insurance needs. Bachelor's Degree is required. A minimum of two (2) years experience working with housing insurance policies or related area is required. Knowledge of basic housing concepts and financial concepts related to housing is required. Possession of a valid Florida driver's license is required. Full Health and Employee Benefits offered!

Submit Resume to: michaeljean@semtribe.com

**Employment
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Citrus herbiciding contractor is seeking experienced tractor operator. Various job sites around the Clewiston, Immokalee, and LaBelle areas. Competitive pay, excellent benefits. Must be self motivated and a hard worker. Contact (863) 673-2884.

Time to clean out the attic, basement and/or garage? Advertise your yard sale in the classifieds and make your clean up a breeze!



Financial