



## **WORKSHOP PROPOSAL FORM**

**YOUTH SUMMIT of Palm Beach County**

**APRIL 29, 2023 • 9AM to 4PM**

**Palm Beach Central High School**

**SUBMIT BY Wed, Mar 10, 2023**

Please indicate which area your workshop will cover:

- |   |  |
|---|--|
| <input type="checkbox"/> *Gangs & Crime Prevention        | <input type="checkbox"/> Leadership                            |
| <input type="checkbox"/> *Substance Use Prevention        | <input type="checkbox"/> Public Speaking & Presentation Skills |
| <input type="checkbox"/> *Mental Health & Trauma Informed | <input type="checkbox"/> Healthy Relationships & Communication |
| <input type="checkbox"/> Career Development               | <input type="checkbox"/> Community Service Projects            |
| <input type="checkbox"/> Trade Schools                    | <input type="checkbox"/> High School Prep – Bright Futures     |
| <input type="checkbox"/> College Prep & Scholarships      | Scholarships Planning  |
| <input type="checkbox"/> Financial Literacy               | <input type="checkbox"/> Other _____                           |
| <input type="checkbox"/> Building business skills         |  |

<b>Presentation Title:</b> Please create a catchy title!	
<b>Summary/Description:</b> (100 words or less)	
<b>Lead Presenter Name, Agency &amp; Title:</b>	
<b>Co Presenter Names:</b> We encourage youth as co-presenters!	
<b>Lead Presenter Email:</b>	
<b>Phone:</b>	

**Biographical Information:** Attach a brief bio (not to exceed one-half page)

**Presentation Activity Outline:** Attach a brief description (not to exceed one page)

*The Youth Summit committee is requesting interactive presentations to capture youth audience attention and participation. Please describe your group engagement method:*

**Presentation Learning Objective(s): -**

**A computer and projector will be available upon request. All other presentation materials must be supplied by the presenter. Please bring your laptop with HDMI or thumb drive and own clicker if desired. We will provide Wi-Fi password. We highly recommend a downloaded presentation (and not dependent on the cloud).**

**What audio/visual equipment would you need:**

- Projector & Screen
- Smart Board
- PA System
- Other – describe \_\_\_\_\_

**What type of workshop space do you need?**

- Classroom style with desks/chairs
- Collaborative tables with chairs – seats 4 to 8 per table
- Open space with chairs in perimeter
- Outdoor space
- Other – describe \_\_\_\_\_

**Length of Presentation must be 30 to 35 minutes.** We have planned for additional time for transitions.

Can your presentation fit within this time frame? Circle Yes or No.

If selected, you must be available to provide your presentation up to FOUR TIMES:

Twice for middle school and twice for high school – unless you are just presenting to one audience.

Please adjust presentation for middle and high school.

**Morning Rotation from 10:10 to 11:45AM for Middle School** – two workshops with 5-10 minute break

**Afternoon Rotation from 2:10 to 3:40PM for High School** – two workshops with 5-10 minute break

Would you agree to have your workshop **videotaped** for our YouTube Channel as well as in promotional and marketing materials? Circle Yes or No.

Other comments or questions?

Please Note: All incomplete applications will be returned to the applicant and will not be considered.

Dear Presenter, we value your presentation and the donation of your time to the Youth Summit.

**Return this form to: Marcia Bahia at [bahiam@pbs.org](mailto:bahiam@pbs.org) by WEDNESDAY MARCH 10, 2023.**