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PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

ISSUED: 01/28/2019 CLOSING: 02/01/2019

Position: PROGRAM MANAGER (RYAN WHITE)
 Salary: \$66,560 Annually, negotiable depending on qualifications.
 Department: Community Services/Administration
 Hours: 8:00 A.M. to 5:00 P.M., Monday - Friday
 Other: **THIS IS A GRANT-FUNDED POSITION.**

Use the Job ID based on the Position Location as follows:

Location	Job ID
810 Datura Street, WPB	14729

Professional and supervisory work managing the Community Services HIV/AIDS specific programs and services. Requires considerable contact with social agencies, public officials and the general public. Responsible for the HIV Emergency Relief Grant Program and Part A Plans. Assigns and supervises the work of subordinate/contracted human/social services planners and technical personnel in the planning and management information process. Manages the grant application process which includes supervision of the Monitoring, Evaluation and Quality Assurance staff. Oversees the HIV Care Council board. Responsible for the Ryan White contracting process including the Request for Proposal (RFP) process. Leads the clinical quality management program for Ryan White Services; develops strategies to ensure access to quality of HIV services and to assess outcomes and the performance measure portfolio reflective of Ryan White services; identifies needs for services, including local HIV epidemiology.

QUALIFICATIONS:

Bachelor's Degree in Public/Business Administration, Organizational Leadership or closely related field; minimum of two (2) years of progressively responsible experience in program and project planning or research and development
Equivalency: Unrelated Bachelor's Degree and three (3) years of related experience.

PREFERENCE FOR EXPERIENCE: Implementing clinical quality programs (must

specify on application); coordinating and integrating performance and monitoring standards (**must specify on application**); collecting/analyzing performance data for inspection and improvement of health disparities across different populations (**must specify on application**); with federal grant programs related to Health Services and/or Ryan White.

All employees of Palm Beach County may be required to work before, during and/or after a natural or man-made disaster or hurricane. In accordance with Affirmative Action requirements of Sec. 503 of the Rehabilitation Act of 1973, as amended, and provisions of the Americans with Disabilities Act of 1990, the County provides reasonable accommodation. If you need a reasonable accommodation for interviewing or initial employment, please notify the Palm Beach County BCC Human Resources Department. EO/AA Employer M/F/D/V; (DFWP)