

YWCA OF PALM BEACH COUNTY

VACANCY ANNOUNCEMENT - CHIEF PROGRAMS OFFICER

The YWCA of Palm Beach County seeks a seasoned human services professional to oversee all of the programs of the YWCA.

JOB DESCRIPTION:

- Provides supervision of program directors
- Assures design, monitoring and evaluation of all programs
- Assures that all program sites meet licensing and certifications
- Works with CEO in the identification of needed services; and obtaining of funds for programs including the writing of grants.

QUALIFICATIONS:

- Master's Degree in social work, criminal justice, psychology, sociology, education, or related field.
- At least five years of supervisory experience in a client service program; preferably in the areas of child care, youth services; domestic violence.
- Demonstrated success in writing and negotiating grants; and implementing new programs/services
- Excellent writing and public speaking skills

ACCOUNTABILITY:

- Reports directly to CEO

PERFORMANCE STANDARDS:

- Provides supervision of all YWCA program supervisors/directors. Assures quality assurance of services for shelter participants
- Holds regular staff meetings of program supervisors and facilities manager.
- Works closely with CFO to assure all programs operating within budget
- Assures compliance with funder's expectations.
- Attends meetings with collaborative agencies and networks in the community basis and works to develop new partnerships
- Other duties as assigned by CEO

Salary: Commensurate with Experience

To Apply: Send Resume with references and salary expectation to:

Human Resources Department
YWCA of Palm Beach County
1016 North Dixie Highway
West Palm Beach, Florida 33401

Deadline: January 20, 2019